



Finance Officer

First Ally Trust Microfinance Bank

Experience Level: 3 -5 years

Location: Lagos

About the Role

First Ally Trust Microfinance Bank's Finance Officer is responsible for providing support to the Financial Control Team by carrying out accounting and reporting functions to aid decision-making.

Job Responsibilities

- Carry out treasury and investment functions to ensure optimal liquidity management.
- Ensure regular reconciliation of all banking transactions.
- Prepare weekly and monthly financial reports.
- Ensure financial reports are in compliance with the International Financial Reporting Standard (IFRS).
- Monitor financial performance by measuring and analysing results, initiating corrective actions, and minimising the impact of performance variances.
- Manage relationships with regulatory bodies e.g. LIRS, FIRS etc. and ensure timely remittances
- Ensure adequate insurance coverage on all operational activity
- Ensure adequate controls on all financial activities to safeguard financial assets.
- Authorise expenditure/transactions in line with the bank's approval limits and budget
- Carry out performance management functions



Requirements

Qualifications/Skills

- HND/BSc in Accounting, Economics or Banking and Finance
- ICAN or ACCA qualification
- Knowledge of financial management systems, accounting policies and standards, tax management, etc.
- Experienced in treasury and investment management.
- Knowledge of the microfinance banking framework.
- Experienced in the preparation of financial statements.
- Strong client relationship management and customer service skills.
- Team player with the ability to work with multiple parties.
- Advanced computer software skills, including Microsoft Excel.